

The Sakonnet Preservation Association, Inc.

Conservation Easement (or Restriction) Monitoring Inspection Report

Please fill out the form by hand or on-line (on-line reports will need to be printed and signed). Leave no blanks; write "none" or "no change observed", if applicable. Use back of form for additional comments.

Easement Name: _____ Plat: _____ Lot(s): _____ Acres: _____ Inspection Date: _____

Tax Parcel ID/Address:

Current Owner:

Address (if different from above) and Telephone #:

Owner's Representative (if applicable):

Address and Telephone #:

Before contacting landowner, review the CE and Baseline (especially the restrictions, reserved rights and conservation values) located in the Stewardship Property Binder.

Landowner contacted prior to inspection: ___ Yes ___ No

Date: _____ Method of Contact (phone, voicemail, mail, e-mail, other): _____

Name of person contacted:

By: _____, SPA Volunteer, _____, Stewardship Chair

Details of conversation/communication:

___ Natural alterations (flood, erosion, blowdowns)

___ Changes in ownership

___ Anticipated legal changes (subdivision of property, creation of a LLC, etc.)

___ Changes in use of fields or buildings

___ Has landowner granted anyone permission to hunt on the property?

Please describe:

Describe route of entry to property:

Did you meet with the landowner/manager on the day of the monitoring visit? ___ Yes ___ No

Did the landowner or another party accompany you on the monitoring visit? ___ Yes ___ No

Name(s) and affiliation:

Observations relative to the Monitoring Visit:

1. Monitoring activities: (for example, walked boundaries/property following Baseline Photo Points, if available, identified boundaries, walked interior, took photos, etc.):

2. List boundaries that are not clearly marked or you could not locate:

3. List man-made alterations and management activities that represent changes from the previous monitoring visit: (For example; construction, dredging, filling, trails, timber harvest, clearing new fields, etc.). Describe activity or alteration, noting extent, location, purpose, individual responsible (if known), document with photos taken from Baseline Photo Points, if possible, and take notes on photo location description. If using new photo point(s), locate on a copy of the Baseline Photo Point Map:

4. Are these activities permitted in the Reserved Rights? ___ Yes ___ No

5. List natural alterations/occurrences (note significant effects from flood, erosion, fire, ice, etc.): Note location and nature and attach maps, photos and illustrations, as necessary.

6. Is there activity on abutting land? _____ If yes, please describe:

7. List any other observations, comments, boundary condition/needs, plans that may affect the property, etc.: Attach maps, photos and illustrations, as necessary.

8. To the best of your knowledge and observation, are the conservation values being preserved and is there compliance with all restrictions specified in the conservation easement/restriction? ___ Yes ___ No

If no, please describe:

Monitor's Name & Affiliation (i.e. Board member, Volunteer):

Monitor's address:

Signature: _____ **Date completed/handed in** _____

Your total number of volunteer hours devoted to this monitoring assignment including preparation, contact with landowner or representative, property inspection, travel, and reporting time: _____

Indicate attachments to the report. **Date and sign all materials,** (see Procedure). Provide descriptions of photograph and illustration locations, if applicable.

___photos ___maps ___illustrations ___other (describe)

For Stewardship Committee Use Only

Reviewed by (signature): _____, Stewardship Chair. Other _____, Title

Issues or concerns:

Follow up task:

Person Assigned: